PAYING FOR DOCUMENT REQUESTS

You can make a onetime payment for Document requests through Union Bank at:

WWW.HOABANKSERVICES.COM

Document requests include: Resale Certificates, Lender Questionnaires, and HOA Sale Documents

1. Please select the "Make Payment" option on the left-hand side of the screen



2. Please select "Make a One-time Payment"

ake a Payment	Welcome! Click Here to Learn More a	<u>nd Get Help</u>
aite is compatible with Internet Explorer 10	, Internet Explored 1, Nicrosoft Edge and Chrome "(latest persion	s)
ictuming Usor orgot Password or Usemanie Help	Make a One-Time Payment as a Guest One Time Payment Help	Register for an Account Registration Help
Username	Note a quick one time o Creck or Could God payment without registering far an accest.	Register to: • Sot up recurring payments
Password		Wew payment History Seve Property and Payment information
Login Employee as		Create an Accessed

3. Please enter "Around the Clock" for the Homeowner Association name, click find, and select "AROUND THE CLOCK INC – CORPORATE CHECKING (KENT, WA)

UnionBank* Homeown	ners Association Services	Customer Service: 888-705-0600	Chat Online
Make a One-Time Pay	ment	<u>Sign-in or Register</u>	
Property Peyment Aut	horize Confirm		
Find Your Property			Help
* Indicates required fields. Type Partial Association Name then di			
Homeowner Associa	tion Name * around the clock Please select your association	× manihasura * 1482	Find
Continue by entering your HomeOv paying for and can be located on γ . Refer to the sample coupon, to the	AROUND THE CLOCK INC - CORPORATE CH	See Association	American Note an State and South
	AROUND THE CLOCK INC. OWNERS TRUS	I (Kerrit, VIA)	
Homeowner ID,Account or (Assigned by Managem			ancel

 Please enter the type of document request followed by the association name for the Homeowner ID and click continue (Examples: "Quest – Carrara" "Resale – Bayview" "HOA Doc – Falcon")

lake a One-Time Payment		Sign-in or Register
Property Payment Authorize	Confirm	
Find Your Property		
* Indicates required fields. Type Partial Association Name then click Find. Clic	s here for an example	
Homeowner Association Name *	AROUND THE CLOCK INC CORPORATE CHECKING (KE	NT; WA) Find
paying for and can be located on your coupon or	A'Uhit nomber. This number identifies the property you are statement which is insupport by your Managomier Company, ct your Nanagement Company if you are unable to locate.	Construction of the second sec
Horrsowner ID,Account or Unit Number " (Assigned by Management Company)		View brose Continue

5. Verify the information you have entered is correct and click continue

ake a One-Time Payment				<u>Sign-in or Register</u>			
Property	Payment	Authorize	Confirm				
Property Fou	ind						
Is this your p	roperty below?						
Homeowners Association				Management Company	HOA ID	Property Location	
AROUND THE CLOCK INC - CORPORATE CHECKING			IECKING	Around the Clock, Inc.	QUEST-CARRARA	KENT, WA	
					-		
					Yes, Co	ntinue to Make a Payment	
		Not	what you are looki	ng for? Search Again	Cancel		
		1101		ig to the stantil Again			

6. Enter in payment amount indicated on the request form and choose how you would like to pay (Credit/Debit Card or E-check)

lake a One-Time Payment			Sign-in or Register	
Property Payment	Authorize	Confirm		
Indicates required fields.				
Property				
			Change Property	
Homeowners Association			AROUND THE CLOCK INC - CORPORATE CHECKING	
Management Company			Amund the Clock, Int.	
Homeowner ID			QUEST-CARRARA	
Property Location			KENT, WA	
HOA Payment Payment Amount * \$0.00		>		
Please click your appropriat Payments made Monday throu 7 S a.m. PT will be processed to	oh Friday (excluding fe		I.p.m. ET / S.p.m. FT and between Friday 8 p.m. ET / S.p.m. PT and Monday 8 a.m. ET	
CRE	DIT/DEBIT CA	RD	E-CHECK	

 For Credit/Debit Cards Please complete the requested billing and payment information and select process "Credit Card". *Please note your total will include Union Bank's processing fee of \$14.95*

credit/debit card payments: I be processed by a third party proc assessed a \$14.95 fee for each party ve a \$5000 maximum payment amo meowner Association S	yment.			
ling Information		Payment Details		
rst Name *	Last Name *	Description Amount		
John	Doe	HOA Payment \$150.00		
iress Line 1.ª		Technology Fee \$14.95		
12345 SE 67th St		A \$14.95 fee will be assessed for each		
ddress (ine 2 (Optional)		payment. There is a \$5000 maximum payment amount for each transaction.	UnionBank* Homeowners Association Services	Customer Service: 888-705-0600 Chat Online ►
ty *	State * Zip *	Payment Total \$164.95		
Kent	Washington v 98031	Payments made Monday through Friday	Card Information	* Denotes a required field
tact Number * (Do not enter hype	hens or spaces) Email *	(excluding federal holidays) after 8 p.m. ET	*Card Number:	
2534567890	john@dae.com	/ 5 p.m. PT and between Friday 8 p.m. ET / 5 p.m. PT and Monday 8 a.m. ET / 5 a.m. PT will be processed the next business day.	* CVV: Month V Year V	

8. For E-checks please enter the requested Billing and payment information and select "Submit Payment"

Payments made Monday through Friday (excluding federal holidays) / S a.m. PT will be processed the next business day.	after 8 p.m. ET / 5 p.m. PT and between Friday 8 p.r			
CREDIT/DEBIT CARD	E-Cł	IECK	Account Information	
All fields required unless noted otherwise			Checking Account. Savings Account	Note: If the savings and checking routing and account numbers are the same your payment will default to the checking account for payment.
Billing Information				NAME ACOPESS COTV. 83ME ZP. Date
First Name *	Last Name *		Routing Number *	Series Tale
John	Doe		Re-enter Routing Number *	HAVE BAR
Address Line 1 *				STUD
12345 SE 67TH ST		Account Number *	C1234.5578C 01234.557890123# 0123	
Address Line 2 (Optional)				Routing Number Account Number Check Number
			Re-enter Account Number *	
City *	State *	Zip *		 For savings, credit union, money market and business accounts, please check with your financial institution to verify the correct numbers to use for electronic transfers.
Kent	Washington 🗸	98031		electronic transfers.

mber * (Do not enter hyphens or spaces)

Contact Numbe 2534567890

 Once you have submitted your payment please forward a copy of your receipt to <u>INFO@AROUNDTHECLOCKINC.COM</u> with your request form and any supporting documents for processing.

Cancel Submit Payment